



Town of North Greenbush
Industrial Development Agency
2 Douglas Street
Wyanantskill, NY 12198

Meeting Minutes
March 9, 2021
9:00 AM at Town Offices

Call To Order

Chairman Thomas Hurbanek called the meeting to order and roll call was taken.

In Attendance

Thomas Hurbanek, John Panichi, Paul Lombardi in Person
Brendan Casey (Conference Call)

Approval of Previous Minutes

A motion was made by John Panichi and seconded by Paul Lombardi to approve the minutes of the meeting held on March 10, 2020. All board members voted in favor of the motion and none opposed. The motion carried.

Outstanding Bills

A motion was made by Paul Lombardi and seconded by John Panichi to pay an outstanding bill for bookkeeping services. All board members voted in favor of the motion and none opposed. The motion carried.

Treasurers Report

The Financial Statements from the 2020 Audit were reviewed and discussed. Final Audit documents will be circulated for review and approval at the next meeting.

Updates on Initiatives

Annual Audit has been completed by Cusack and Company.

Annual Reports are being completed in the PARIS system.

Unfinished Business

Each Board Member is required to attend training by NYS Authorities Budget Office every two years. Thomas Hurbanek and Brendan Casey completed this training in 2020. John Panichi and Paul Lombardi are attending the training on March 10, 2021.



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New Business

NYS Authorities Budget Office requires that the IDA Mission Statement be reviewed and adopted every year. A motion was made by Paul Lombardi and seconded by John Panichi to adopt the current Mission Statement. All board members voted in favor of the motion and none opposed. The motion carried.

A motion was made by John Panichi and seconded by Paul Lombardi to ratify the following officers of the Board for 2021:

Chairman:	Thomas Hurbanek
Vice-Chairman:	Paul Lombardi
Treasurer:	John Panichi
Secretary:	Brendan Casey

All board members voted in favor of the motion and none opposed. The motion carried.

All Board members completed and signed an Acknowledgement of Fiduciary Duty as required by NYS Law.

Adjournment

A motion to adjourn the meeting was made by John Panichi and seconded by Paul Lombardi. All board members voted in favor of the motion and none opposed. The motion carried and the meeting was adjourned.